

Safety Program Startup Packet

Item	Completion Date	Initials
<p>Read and sign the Health and Safety Program Employee Agreement Form. Submit to Zocalo Construction, LLC.</p>		
<p>Safety Wall Documentation Clipboards:</p> <p>The following documents are an option (space permitting) to be posted on clipboards hanging on the project site trailer wall near the OSHA Worker Rights poster: (binders are an option)</p> <ul style="list-style-type: none"> • Current list of Contractors on the site. • Blank Safety Violations Reports. • Blank Worker Orientation forms. • Blank Accident/Near Miss Reports, and tracking log. • Blank Hot Work Permits. • Blank Subcontractor Competent Person Forms for all subcontractors. • Blank Daily Excavation Competent Person Inspection Reports. • Blank Daily Scaffolding Competent Person Inspection Reports. • Blank Steel Erection Plans. • Zocalo Construction, LLC Weekly Toolbox Meetings. • Complete Safety. Inc. Inspection Reports. <p>Only post the most recent few documents for each clipboard, as the clipboards will become full.</p>		
<p>OSHA Inspection Guidance Documents:</p> <ul style="list-style-type: none"> • What to do in an OSHA Inspection • Focused OSHA Inspection Guidance Document 		
<p>Safety Documentation Forms:</p> <ul style="list-style-type: none"> • Employee Safety Program Agreement Form; • Current list of Contractors on the site; • Completed Safety Violations Reports; • Completed Worker Orientation forms; • Completed Accident Reports; • Completed Near Miss Reports; • Near Miss Tracking Log; • Completed Hot Work Permits; • Crane Lift Documentation • Subcontractor Competent Person Forms for each Subcontractors; • Completed Daily Excavation Competent Person Inspection Reports; • Completed Daily Scaffolding Competent Person Inspection Reports; and • Completed Steel Erection Plans. 		
<p>HAZCOM Sign Package:</p> <ul style="list-style-type: none"> • Job Hazard Analysis Poster; • Controlled Access Zone (CAZ), No unauthorized access; • Hilti Gun Use on this floor; • Hot Work Being Conducted; • Welding Being Conducted on this floor; • Lasers used on this floor; • Confined Space Signs; • Air Horn Blasts defined; and • Zero Accident Logo. 		

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Emergency Response Plan: <ul style="list-style-type: none"> • Use a detailed map of the project site and locate all Muster areas for use in an emergency. • Post map at front door of office trailer. • Two Air Horns are required to be posted at the inside door of the office trailer. 		
SDS Book <ul style="list-style-type: none"> • Print the ZOCALO CONSTRUCTION, LLC SDS Book 		